

Handling C35 Withholding Invoices

You receive an invoice from a Sub Contractor for work carried out for 500.00.

Enter your purchase invoice as normal.

Purchase Invoices
Record all your purchase invoices here.
If you have paid for them already, you can click the Payment tab within that invoice to immediately add the payment information.
If you are having difficulty with Credit Notes & Refunds, there's a handy How-To on dealing with them right [here](#)

Add

VAT Period	Invoice No	Sequence	Date	Supplier	VAT%	Net	Gross	VAT	EUR/RCV VAT	Nominal	Status	Resale
Sep-Oct 2011	123	1	11/10/2011	Sub Contractor	13.5%	500.00	500.00	0.00	67.50	Sub-contractors	unpaid	N

Next go to Account and Bank and Add your C35 withholding account

You are obliged to pay your Sub Contractor 65% of the invoice total and you are obliged to pass the remaining 35% over to the Revenue Commissioners.

To record this in your accounts proceed as follows:

Go to Purchase and Payments.

Click the Add button and enter your first payment to the Sub Contractor for the 65% = 325.00

Click on the Add button again and enter your second payment for the 35% but this time select your C35 bank account in the bank Account section.

When you pay the cheque to the Revenue Commissioners you would do the following:

Go to Account and Bank select the business bank account and click transfer

Enter the amount and the account you want to transfer the amount to and click ok

Account Name	Type	Name on Account
C35 Withholding Account	Bank	

Quick Edit **Transfer** Transactions Past Cheques Delete

Account Transfer
Transfers between bank accounts can mainly be done by Cheque (you will have to specify cheque/slip number), Electronic Fund Transfer (EFT) or Cash.
There's a handy How-To on inputting Account Transfers [here](#).

Amount* Account* + Reference: Date: Payment Type* Cheque No: Slip No:

OK Cancel